SANTA FE SOLID WASTE MANAGEMENT AGENCY

149 Wildlife Way, Santa Fe, NM 87506

(505) 424-1850 Fax (505) 424-1839 www.sfswma.org

Recruitment Announcement # 2026-07

POSITION TITLE: **LABORER**
SALARY RANGE: **$18.67 - $27.08**
FLSA/UNION STATUS: **Covered/Covered**
POSITION STATUS: **Classified Full-Time**
PERIOD TO APPLY: **Open Until Filled**
SUPERVISOR: **Landfill / BuRRT Superintendent**
WORK LOCATION: **Caja del Rio Landfill / Buckman Road Recycling and Transfer Station**

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PURPOSE The position performs litter pickup and maintenance tasks, as required by the Agency, in various conditions that includes wind, dust, heat, cold, mud, and exposure to unpleasant odors. The position is under the general supervision of the Superintendent at the Caja del Rio Landfill or Buckman Road Recycling and Transfer Station.

JOB DUTIES AND RESPONSIBILITIES

The Laborer:

1. Picks up wind-blown litter without limitations in open areas, under trees, in ditches, against fences, and along the roads that access the transfer station and landfill.
2. Cleans and assists in the maintenance of buildings and heavy equipment.
3. Cuts weeds and grass using hand and power tools.
4. Loads tires into loader buckets.
5. Relocates and repairs temporary fences
6. Cleans debris from culverts and drainage ditches.
7. Assists in the operation of a tire derimmer.
8. Separates various materials for recycling.
9. Performs all duties in accordance with all Agency policies and procedures, standards of quality and safety, and all applicable local, state, and federal laws and regulations.
10. Performs other duties as assigned.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES FOR ASSIGNMENT AT THE GREEN WASTE AREA

1. Monitors the green waste area for illegal dumping of trash, construction and demolition debris, etc. Notifies a scale master or supervisor of contaminated loads.
2. Performs random screening on incoming vehicles to prevent unauthorized disposal of contaminated green waste.
3. Keeps the green waste area clean and organized.
4. Provide excellent customer service to the public and answer questions about the green waste operation.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES FOR ASSIGNMENT AT THE GLASS CRUSHING AREA

1. Operates a glass crusher (pulverizer) as part of the glass recycling program.
2. Monitors contamination of material and sort contamination (e.g., non-glass material, trash, construction and demolition debris, etc.) prior to glass being crushed. Notifies a scalemaster or supervisor of contaminated loads.
3. Ability to perform preventative maintenance such as greasing fittings and adjusting conveyor belts on glass crusher and help in major repairs in replacing wear parts such as hammers, drum, trommel screen, brushes, etc.).
4. Maintains a clean and organized work area.
5. Ability to work with the public and answer questions about the glass crushing operation.

MINIMUM QUALIFICATIONS

Education/Experience: No education requirement. Any previous work experience performing heavy physical labor is highly desirable.

Certification/Licensure/Registrations: Requires a New Mexico Class D driver's license.

Special Conditions: Must pass a drug and alcohol screening prior to employment and randomly thereafter. Must wear PPE as required.

Knowledge/Skills/Abilities: Performs a variety of unskilled manual tasks primarily involving physical strength, dexterity and coordination.

Ability to use a handheld radio.

Ability to communicate with others and assimilate and understand information, in a manner consistent with the essential job functions.

WORKING CONDITIONS

Requires medium-to-heavy work that involves walking, standing, climbing, stooping, bending, lifting, digging, working at heights, pushing or raising objects; also involves exerting between 20 and 50 pounds of force on a recurring basis and 50 to 100 pounds of force on an occasional basis. Also requires considerable skill, adeptness, and speed in the use of fingers, hands, and limbs in tasks involving very close tolerances or limits of accuracy.

The job requires hearing and speaking ability and normal vision, including visual acuity, depth perception, peripheral vision, and color vision.

The job may risk exposure to bright/dim light, dusts and pollen, extreme heat and/or cold, wet or humid conditions, extreme noise levels, vibration, fumes and/or noxious odors, traffic, moving machinery, electrical shock, disease/pathogens, toxic/caustic chemicals. The job may involve confined spaces.

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HOW TO APPLY

Submit employment applications to:

Human Resources Officer
Santa Fe Solid Waste Management Agency
149 Wildlife Way
Santa Fe, NM 87506-8342

Resumes will not be accepted in place of the SFSWMA employment application. Proof of education, driver's license, endorsements, professional licenses and/or certifications must be attached to the application.

The Santa Fe Solid Waste Management Agency is an Equal Employment Opportunity/Affirmative Action employer and complies with the Americans with Disabilities Act.