

**SUMMARY OF ACTION  
 SANTA FE SOLID WASTE MANAGEMENT AGENCY  
 JOINT POWERS BOARD  
 HYBRID IN-PERSON AND VIRTUAL MEETING  
 THURSDAY, JUNE 20, 2024, 5:00 PM  
 SANTA FE COUNTY ADMINISTRATION COMPLEX  
 100 CATRON STREET, SANTA FE, NM  
 GRANT CONFERENCE ROOM, SECOND FLOOR**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1-2
APPROVAL OF MINUTES	APPROVED	2
APPROVAL OF CONSENT CALENDAR	APPROVED	2
MATTERS FROM THE PUBLIC	NONE	2
 <u>CONSENT CALENDAR</u>		
REQUEST FOR APPROVAL TO PURCHASE A CATERPILLAR 836 LANDFILL COMPACTOR FROM WAGNER EQUIPMENT COMPANY OF ALBUQUERQUE, NM, UNDER SOURCEWELL CONTRACT NO. 011723-CAT FOR THE CAJA DEL RIO LANDFILL IN THE AMOUNT OF \$1,560,000	APPROVED ON CONSENT	2

**REQUEST FOR APPROVAL OF SERVICES AGREEMENT WITH UNLIMITED OFFICE MANAGEMENT SYSTEMS, LLC / HORIZONS OF NEW MEXICO FOR JANITORIAL SERVICES UNDER THE NEW MEXICO STATE USE ACT, 13-1C-1 NMSA 1978, IN THE AMOUNT OF \$60,173.76.**

**APPROVED ON CONSENT 3**

**REQUEST TO AWARD ITB NO. 24083 - SCRAP TIRE PROCESSING TO STATE RUBBER & ENVIRONMENTAL SOLUTIONS, LLC OF DENVER CITY, TX, IN THE AMOUNT OF \$22,800**

**APPROVED ON CONSENT 3**

**REQUEST TO AWARD ITB NO. 24068 - ON-CALL ELECTRICAL SERVICES WITH ALLIED ELECTRIC, INC. OF SANTA FE, NM**

**APPROVED ON CONSENT 3**

**REQUEST FOR APPROVAL OF CLOSURE/POST -CLOSURE CARE AND PHASE I/II ASSESSMENT COST ESTIMATES FOR THE CAJA DEL RIO LANDFILL.**

**APPROVED ON CONSENT 3**

**REQUEST FOR APPROVAL OF CLOSURE/POST-CLOSURE CARE COST ESTIMATES FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION**

**APPROVED ON CONSENT 3**

**MATTERS FROM THE EXECUTIVE DIRECTOR**

**REQUEST FOR APPROVAL OF AUDITED FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION FOR THE FISCAL YEAR ENDED JUNE 30, 2023 CARR, RIGGS & INGRAM, LLC**

**APPROVED 3-4**

**MATTERS FROM STAFF - AGENCY,  
CITY, COUNTY**

<b>ERNESTINA BACA, PROJECT SPECIALIST, SANTA FE SOLID WASTE MANAGEMENT AGENCY.</b>	<b>INFORMATION/DISCUSSION</b>	<b>4</b>
<b>DEBORAH TRUJILLO, INTERIM DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION.</b>	<b>INFORMATION/DISCUSSION</b>	<b>4-5</b>
<b>LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS</b>	<b>INFORMATION/DISCUSSION</b>	<b>5</b>
<b>MATTERS FROM THE BOARD</b>	<b>NONE</b>	<b>5</b>
<b>NEXT MEETING</b>	<b>THURSDAY, AUGUST 15, 2024</b>	<b>5</b>
<b>ADJOURNMENT</b>	<b>ADJOURNED</b>	<b>5-6</b>

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
HYBRID IN-PERSON AND VIRTUAL MEETING  
THURSDAY, JUNE 20, 2024, 5:00 PM  
SANTA FE COUNTY ADMINISTRATION COMPLEX  
100 CATRON STREET, SANTA FE, NM  
GRANT CONFERENCE ROOM, SECOND FLOOR**

**I. CALL TO ORDER**

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Chair Bustamante at 5:00 pm on Thursday, June 20, 2024, and was held in-person and virtually.

**II. ROLL CALL**

**MEMBERS PRESENT**

Commissioner Camilla Bustamante, Chair  
Commissioner Anna Hansen  
Commissioner Justin Greene  
Councilor Michael Garcia  
Councilor Lee Garcia  
Councilor Amanda Chavez, via Zoom

**MEMBERS ABSENT**

**OTHERS PRESENT**

Randall Kippenbrock, Executive Director, SWMA  
Jonas Nahoum, Attorney  
Rosalie Cardenas, SWMA  
Thomasina Chavez, SWMA  
Danita Boettner, SWMA  
Les Francisco, Santa Fe County Solid Waste Superintendent  
Deborah Trujillo, Interim Director, City of Santa Fe Environmental Services  
Eric Spurlin, Carr, Riggs & Ingram, LLC  
Ernestina Baca, SWMA

**III. APPROVAL OF AGENDA**

**MOTION** A motion was made by Commissioner Hansen, seconded by Councilor Lee Garcia, to approve the agenda as presented.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Hansen, yes; Commissioner Greene, yes; Councilor Michael Garcia, yes; Councilor Lee Garcia, yes; Councilor Chavez, yes; Chair Bustamante, yes.

#### **IV. APPROVAL OF MINUTES**

##### **A. REGULAR MEETING - May 16, 2024**

**MOTION** A motion was made by Commissioner Hansen, seconded by Commissioner Greene, to approve the minutes as presented.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Hansen, yes; Commissioner Greene, yes; Councilor Michael Garcia, yes; Councilor Lee Garcia, yes; Councilor Chavez, yes; Chair Bustamante, yes.

#### **V. APPROVAL OF CONSENT CALENDAR**

**MOTION** A motion was made by Councilor Lee Garcia, seconded by Commissioner Hansen, to approve the consent calendar.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Hansen, yes; Commissioner Greene, yes; Councilor Michael Garcia, yes; Councilor Lee Garcia, yes; Councilor Chavez, yes; Chair Bustamante, yes.

#### **VI. MATTERS FROM THE PUBLIC**

None.

#### **VII. CONSENT CALENDAR**

**A. REQUEST FOR APPROVAL TO PURCHASE A CATERPILLAR 836 LANDFILL COMPACTOR FROM WAGNER EQUIPMENT COMPANY OF ALBUQUERQUE, NM, UNDER SOURCEWELL CONTRACT NO. 011723-CAT FOR THE CAJA DEL RIO LANDFILL IN THE AMOUNT OF \$1,560,000; AND**

- 1. APPROVAL OF BUDGET INCREASE FROM 811-100700 (EQUIPMENT REPLACEMENT RESERVE FUND CASH) TO 8100851.570500 (EQUIPMENT AND MACHINERY) IN THE AMOUNT OF \$1,560,000.**

Approved on consent.

- B. REQUEST FOR APPROVAL OF SERVICES AGREEMENT WITH UNLIMITED OFFICE MANAGEMENT SYSTEMS, LLC / HORIZONS OF NEW MEXICO FOR JANITORIAL SERVICES UNDER THE NEW MEXICO STATE USE ACT, 13-1C-1 NMSA 1978, IN THE AMOUNT OF \$60,173.76.**

Approved on consent.

- C. REQUEST TO AWARD ITB NO. 24083 - SCRAP TIRE PROCESSING TO STATE RUBBER & ENVIRONMENTAL SOLUTIONS, LLC OF DENVER CITY, TX, IN THE AMOUNT OF \$22,800; AND**

- 1. APPROVAL OF SERVICES AGREEMENT WITH STATE RUBBER & ENVIRONMENTAL SOLUTIONS.**

Approved on consent.

- D. REQUEST TO AWARD ITB NO. 24068 - ON-CALL ELECTRICAL SERVICES WITH ALLIED ELECTRIC, INC. OF SANTA FE, NM; AND**

- 1. APPROVAL OF PRICE AGREEMENT WITH ALLIED ELECTRIC, INC.**

Approved on consent.

- E. REQUEST FOR APPROVAL OF CLOSURE/POST -CLOSURE CARE AND PHASE I/II ASSESSMENT COST ESTIMATES FOR THE CAJA DEL RIO LANDFILL.**

Approved on consent.

- F. REQUEST FOR APPROVAL OF CLOSURE/POST-CLOSURE CARE COST ESTIMATES FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION**

Approved on consent.

## **VII. MATTERS FROM THE EXECUTIVE DIRECTOR**

- A. REQUEST FOR APPROVAL OF AUDITED FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION FOR THE FISCAL YEAR ENDED JUNE 30, 2023. CARR, RIGGS & INGRAM, LLC.**

Mr. Kippenbrock said Eric Spurlin is with us on Zoom and will present the audited Financial Statements and Supplementary Information for Fiscal Year ended June 20, 2023.

Mr. Spurlin gave a Power Point presentation.

Commissioner Hansen said she hopes it is stated in the Audit Report that the reason SWMA was late in completing was due to the City being late.

Commissioner Hansen asked if there was any movement in separating out the accounts.

Mr. Spurlin said that is not something he can comment on.

Mr. Kippenbrock said we have gone through three audits that were behind. We are now current. He doesn't foresee any delays in the submittal.

Councilor Michael Garcia thanked SWMA for their diligence and hard work. He hopes we are submitting our FY 24 audit on December 15<sup>th</sup>.

Chair Bustamante said she appreciated the presentation from Mr. Spurlin,

**MOTION** A motion was made by Commissioner Greene, seconded by Commissioner Hansen, to approve the Audited Financial Statements and Supplementary Information for the Fiscal year ended June 20, 2023.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Hansen, yes; Commissioner Greene, yes; Councilor Michael Garcia, yes; Councilor Lee Garcia, yes; Councilor Chavez, yes; Chair Bustamante, yes.

## **IX. MATTERS FROM STAFF - AGENCY, CITY, COUNTY**

### **A. ERNESTINA BACA, PROJECT SPECIALIST, SANTA FE SOLID WASTE MANAGEMENT AGENCY.**

Ms. Baca said the first Saturday of the month, from February to November, will be Free Electronic and Household Waste Day. For the first six months, our numbers have far exceeded prior years. The first weekend of every month is Free Tire Day. The first six months of tire collection also have exceeded prior years. Free Trash Day will be on July 20<sup>th</sup> from 7:00 am to 1:00 pm at the Caja Del Rio Landfill only. The fall Free Trash Day will be on September 21<sup>st</sup> from 7:00 am to 1:00 pm at both the landfill and BuRRT. We are posting notices and are advertising in the Santa Fe New Mexican.

**B. DEBORAH TRUJILLO, INTERIM DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION.**

Ms. Trujillo said we will be giving our recycle drop off centers on Lucia and Agua Fria updates such as fencing and bigger containers. We will also have additional staff out there to educate customers that these drop off centers are for recycling only. The update work should start at the beginning of August.

Commissioner Hansen said the residents along Agua Fria complain regularly about that site. People leave anything there. She is looking forward to the improvements.

Councilor Lee Garcia said he is right next to the Lucia drop off. He gets complaints about the fence and the upkeep.

Ms. Trujillo said we will be replacing the entire fence.

Councilor Lee Garcia asked Ms. Trujillo to keep him updated so he can let his constituents know what is going on.

**C. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS**

Mr. Francisco said all our collection centers are up and running to full capacity. We will be doing a clean up on County Road 34 next Monday.

Chair Bustamante said thank you all for your good work. We appreciate it.

**X. MATTERS FROM THE BOARD**

None.

**XI. NEXT MEETING: THURSDAY, AUGUST 15, 2024**

**XII. ADJOURNMENT**

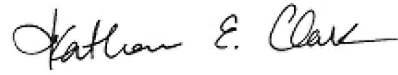
**MOTION** A motion was made by Commissioner Hansen, seconded by Commissioner Greene, to adjourn the meeting.

**VOTE** The motion passed on a voice vote.

There being no further business before the Board, the meeting adjourned at 5:30 pm.



Attested to By:



Katharine E. Clark, Santa Fe County Clerk



Camilla Bustamante (Oct 19, 2024 11:41 MDT)

Commissioner Camilla Bustamante, Chair

Elizabeth Martin

Elizabeth Martin, Stenographer









# SFSWMA JPB Minutes - June 20, 2024

Final Audit Report

2024-10-21

Created:	2024-10-10
By:	Randall Kippenbrock (rkippenbrock@sfswma.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAApCfmCLiYArggXlqhDLnqxhBMEVEDliW1

## "SFSWMA JPB Minutes - June 20, 2024" History

-  Document created by Randall Kippenbrock (rkippenbrock@sfswma.org)  
2024-10-10 - 3:25:22 PM GMT
-  Document emailed to Camilla Bustamante (cbustamante@santafecountynm.gov) for signature  
2024-10-10 - 3:25:24 PM GMT
-  Email viewed by Camilla Bustamante (cbustamante@santafecountynm.gov)  
2024-10-19 - 5:40:34 PM GMT
-  Document e-signed by Camilla Bustamante (cbustamante@santafecountynm.gov)  
Signature Date: 2024-10-19 - 5:41:00 PM GMT - Time Source: server
-  Document emailed to Katharine E. Clark (kclark@santafecountynm.gov) for signature  
2024-10-19 - 5:41:01 PM GMT
-  Email viewed by Katharine E. Clark (kclark@santafecountynm.gov)  
2024-10-21 - 1:31:57 PM GMT
-  Document e-signed by Katharine E. Clark (kclark@santafecountynm.gov)  
Signature Date: 2024-10-21 - 1:32:56 PM GMT - Time Source: server
-  Agreement completed.  
2024-10-21 - 1:32:56 PM GMT