

**SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD
HYBRID, IN-PERSON AND VIRTUAL MEETING
THURSDAY, NOVEMBER 21, 2024, 5:00 PM
SANTA FE COUNTY ADMINISTRATION COMPLEX
GRANT CONFERENCE ROOM, SECOND FLOOR 240 GRANT AVENUE, SANTA FE,
NM**

I. CALL TO ORDER

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Chair Bustamante at 5:02 pm on Thursday, November 21, 2024, and was held in-person and virtually.

II. ROLL CALL

MEMBERS PRESENT

Commissioner Camilla Bustamante, Chair
Commissioner Justin Greene, via WebEx
Commissioner Anna Hansen
Councilor Michael Garcia, via WebEx
Councilor Lee Garcia

MEMBERS ABSENT

Councilor Amanda Chavez, Excused

OTHERS PRESENT

Randall Kippenbrock, Executive Director, SWMA
Jonas Nahoum, Attorney
Rosalie Cardenas, SWMA
Christiann Orozco, SWMA
Les Francisco, Santa Fe County Solid Waste Superintendent, via -via Webex
Deborah Trujillo, Interim Director, City of Santa Fe Environmental Services
Division, via Webex
Ryan Ward, Santa Fe County, Public Works Department, via Webex

III. APPROVAL OF AGENDA

MOTION A motion was made by Councilor Lee Garcia, seconded by Commissioner Hansen, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

IV. APPROVAL OF MINUTES

A. REGULAR MEETING - October 17, 2024

MOTION A motion was made by Commissioner Hansen, seconded by Councilor Lee Garcia, to approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, abstained; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

V. MATTERS FROM THE PUBLIC

None.

VI. APPROVAL OF CONSENT CALENDAR

MOTION A motion was made by Commissioner Hansen, seconded by Councilor Lee Garcia, to approve the consent calendar as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

VII. CONSENT AGENDA

A. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICE AGREEMENT WITH SCS ENGINEERS OF BEDFORD, TX, FOR AIR QUALITY PERMITTING AND COMPLIANCE REPORTING AND ENGINEERING AND OPERATION AND MAINTENANCE SERVICES FOR THE CAJA DEL RIO LANDFILL GAS COLLECTION SYSTEM (RFP NO. 22/16/P); AND

- 1. EXTEND THE TERM OF THE AGREEMENT THROUGH NOVEMBER 18, 2025.**

2. **INCREASE THE COMPENSATION BY \$124,602 FOR A TOTAL AMOUNT NOT TO EXCEED \$437,868.86.**

Approved on consent.

B. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO THE SERVICES AGREEMENT WITH AMBITIONS TECHNOLOGY GROUP, LLC OF ALBUQUERQUE, NM, FOR MANAGED IT SERVICES (RFP NO. 21/01/P); AND

1. **EXTEND THE TERM OF THE AGREEMENT THROUGH NOVEMBER 19, 2025.**
2. **INCREASE THE COMPENSATION BY \$70,400 FOR A TOTAL AMOUNT NOT TO EXCEED \$311,000.**

Approved on consent.

C. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH OCCUPATIONAL HEALTH CENTERS ON THE SOUTHWEST, P.A. ("CONCENTRA") OF ADDISON, TX, FOR EMPLOYEE MEDICAL SERVICES (RFP NO. 22/18/P); AND

1. **EXTEND THE TERM OF THE AGREEMENT THROUGH NOVEMBER 18, 2025.**
2. **INCREASE THE COMPENSATION BY \$10,000 FOR A TOTAL AMOUNT NOT TO EXCEED \$50,000.**

Approved on consent.

D. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH RUSTY'S WEIGH SCALES & SERVICE, INC. OF LUBBOCK, TX, FOR ON-CALL TRUCK SCALE CALIBRATION, MAINTENANCE, AND REPAIR SERVICES (ITB NO. 24/32/B); AND

1. **EXTEND THE TERM OF THE AGREEMENT THROUGH OCTOBER 19, 2025.**

Approved on consent.

VIII. MATTERS FROM THE EXECUTIVE DIRECTOR

A. REQUEST FOR APPROVAL OF AMENDMENT NO. 5 TO THE PROFESSIONAL SERVICES AGREEMENT WITH CDM SMITH INC. OF ALBUQUERQUE, NM (RFP NO. 21/11/P); AND

- 1. ADD TASK 11 - CONCEPTUAL DESIGN OF FUTURE DISPOSAL AREA AND GRADING PAN FOR DUR HUR AREA.**
- 2. INCREASE THE COMPENSATION BY \$99,258 FOR A TOTAL AMOUNT NOT TO EXCEED \$261,130.**
- 3. CHANGE THE NOTICE INFORMATION FOR THE CONTRACTOR.**

Mr. Kippenbrock reviewed the request for approval saying, this agreement is to identify an area to expand air space within our footprint and develop a plan with Dur Hur. Dur Hur sells the rock once a week. CDM Smith will revise the excavation and grading plan. It will be a plan for the future to provide us with 10+ years of air space. They will also provide an update to our blasting plan, which will be submitted to the Planning Department.

MOTION A motion was made by Commissioner Hansen, seconded by Councilor Lee Garcia, to approve the request for approval of Amendment No. 5 to the Professional Services Agreement with CDM Smith Inc.

VOTE The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

B. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH NEWGEN STRATEGIES AND SOLUTIONS, LLC OF AUSTIN, TX, FOR A COST OF SERVICE AND RATE DESIGN STUDY UNDER HOUSTON-GALVESTON AREA COUNCIL (H-GAC) CONTRACT NO. HP08-21 IN THE AMOUNT OF \$83,900; AND

- 1. APPROVE BUDGET INCREASE TO 8100851.510300 (PROFESSIONAL SERVICES) FROM 810.100700 (OPERATING FUND CASH) IN THE AMOUNT OF \$83,900.**

Mr. Kippenbrock reviewed the request saying, NewGen did a cost of service study for us in 2018. The first rate increase began in October 2021. We will have

another rate increase this year. He recommends that we do another rate study to include capital equipment replacement and other factors including new improvements to the Agency in the next four to five years. It will also include a what-if analysis regarding a possible recycling facility at the landfill.

Councilor Lee Garcia asked are we looking at how much material we are able to recycle. He has heard from people that they don't know what is happening with their recycling and they wonder if it is going into the landfill.

Mr. Kippenbrock said he doesn't think so. This will focus on what we need to do for a new facility. 20% of all the recycling goes into the landfill because it does not meet the requirements. Everything that can be recycled is being recycled.

Councilor Lee Garcia asked if we have investigated other entities.

Mr. Kippenbrock said no, he uses the Houston-Galveston Area Council for purchasing. They are solid and used by surrounding communities.

Chair Bustamante said there has to be an end use for the recycling. Is there a study regarding the marketing of the products?

Mr. Kippenbrock said he was on a call with the Rio Grande Coalition last week. El Paso has done an educational program with customers about what can be recycled. Everyone who requests a recycle bin has to take an online class. He thought that was very interesting.

MOTION A motion was made by Councilor Lee Garcia, seconded by Commissioner Hansen, to approve the request for a professional Services agreement with NewGen Strategies and Solutions, LLC.

VOTE The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

C. UPDATE OF FREE DAYS FOR SANTA FE CITY AND COUNTY RESIDENTS TO TAKE NOVEMBER 7-8 SNOWSTORM-DAMAGED BRANCHES TO THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION ON NOVEMBER 12-23, 2024.

Mr. Kippenbrock said this amnesty program started on the afternoon of November 12th, in conjunction with the City of Santa Fe. 1,175 residents have brought branches up to today.

Ms. Trujillo said the City is offering to pick up branches on Fridays, Saturdays and Sundays at a fee of \$25. 140 people have called us so far. We have scheduled 87 of them and are working on the rest. This is just curb-side pick up. Parks is collecting in City parks and on City-owned property.

Commissioner Hansen gave the details of a property where there is a branch, still attached to the tree, and out in the street.

Ms. Trujillo said she would look into that situation. Also, we are extending this service to December 7th.

Mr. Kippenbrock said we will extend our service until December 7th as well.

Chair Bustamante asked if the branches are being chipped.

Mr. Kippenbrock said yes, they are.

D. UPDATE OF FY-24 AUDIT

Mr. Kippenbrock said we are currently working with our auditor, CRI, on finalizing the financials. We should have them tomorrow. He and Thomasina will be able to complete the MD&A. The City has completed the cash accounting for the audit. We should be on time. The Audit Exit Conference will be held virtually and will be held on the 2nd or 3rd. Chair Bustamante will be attending.

Chair Bustamante said if any of the board members would like to attend, they should do so.

IX. MATTERS FROM STAFF - AGENCY, CITY, COUNTY

A. DANITA BOETTNER, LANDFILL MANAGER, SANTA FE SOLID WASTE MANAGEMENT AGENCY

Mr. Boettner was not present.

B. DEBORAH TRUJILLO, INTERIM DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION

Ms. Trujillo said she has no items other than her report of the tree branches that she has already given.

C. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS

Mr. Francisco said we are running at full capacity.

X. MATTERS FROM THE BOARD

Commissioner Greene said Ryan Ward is with us virtually. He previously worked for the County and has returned.

Mr. Ward said this is his second tour of duty with the County. He has the road team and solid waste. He appreciates all that you folks do.

Commissioner Greene said thank you to everyone who got the tree branch pick up done and for being proactive.

Councilor Michael Garcia said he echos what Commissioner Greene said. Thank you to all of the team members for helping our residents.

Councilor Lee Garcia said ditto. Kudos to all of you for all you have done.

Chair Bustamante said Commissioner Hansen has been on SWMA for eight years. This is her last meeting. We thank you for all your hard work on these issues and your service to the community.

Commissioner Hansen said thank you, Randall. She has really enjoyed working with you over the past eight years. This is a very successful Board, and she is honored that she was able to serve on it. Thank you and thank your staff for all of the things you have done for the City and County. It has been an honor.

Chair Bustamante said we have a retirement today. Rosalie is retiring.

Chair Bustamante read the plaque.

Mr. Kippenbrock and Chair Bustamante presented the plaque to Rosalie.

Mr. Kippenbrock said she has worked with us for eleven years. Prior to that, she worked for ten years for the City.

Everyone congratulated and thanked Rosalie.

XI. NEXT MEETING DATE - FEBRUARY 20, 2025 AT 5 pm.

XII. ADJOURNMENT

MOTION A motion was made by Commissioner Hansen, seconded by Councilor Lee Garcia, to adjourn the meeting.

VOTE The motion passed on a voice vote.

There being no further business before the Board, the meeting adjourned at 5:39pm.

Attested to By:

Katharine E. Clark, Santa Fe County

Clerk

Commissioner Camilla Bustamante, Chair

Elizabeth Martin

Elizabeth Martin, Stenographer